



**Members Of Barrow Parish Council Are Summoned To The Annual Open Parish Meeting
On Monday 24th May 2021 Calder Room, Whalley Old Grammar School Commencing 6.30pm**

AGENDA FOR THE ANNUAL OPEN PARISH MEETING

1. Apologies for Absence and consider approval
2. To approve as a correct record the minutes of the Annual Open Parish Meeting held on 13th May 2019
3. Matters arising from the minutes
4. Summary of Accounts ending 31st March 2021 (attached)
5. Open Public Forum
6. Chairman's Report 2020-21 Jean Brown (presented at the meeting)
7. Close



Members Of Barrow Parish Council Are Summoned To

**The Annual General Meeting of Barrow Parish Council, Calder Room, Whalley Old Grammar School
On Monday 24th May 2021 Commencing 7.00pm**

AGENDA FOR THE ANNUAL BARROW PARISH COUNCIL MEETING

1. To elect a Chairman for the next 12 months and sign the Declaration of Acceptance of Office form
2. Apologies for Absence and consider approval
3. To elect a Vice Chairman for the next 12 months and sign the Declaration of Acceptance of Office form
4. Appointment and Annual Reports of Representatives on Committees and other bodies 2021-22
 - Whalley Wiswell and Barrow Joint Burial Committee – Councillor Jean Brown
 - Barrow Parish Primary School – Governor – Councillor Lee Street

Committee	Councillors
Barrow Primary School - Govenor	1 position held by Lee Street
Parish Liaison Committee	2 Positions – Chair and Vice Chair Jean Brown (Chairman)
Whalley, Wiswell and Barrow Joint Burial Committee	Jean Brown /1 vacancy (2 positions)

5. To authorise voluntary work carried out by Members and residents on behalf of Barrow Parish Council to include
 - a)rota arrangements for the Inspection of Barrow Playing Fields and
 - b) weekly checks of the Defibrilator Unit
6. To agree to update the signatories to the Barrow Parish Council Current Account following the resignation of the Victoria Wilson, Clerk and RFO to Barrow Parish Council.
 - a) To remove the following signatories: Victoria Wilson and Paul Street
 - b) To add Lee Street and Elizabeth Kinder
 - c) To remain a signatory Jean Brown (chairman)



Members Of Barrow Parish Council Are Summoned To The Parish Meeting

On Monday 24th May 2021 Calder Room, Whalley Old Grammar School Commencing 7.15pm

AGENDA FOR THE MAY 2021 BARROW PARISH COUNCIL MEETING

1. To receive apologies for absence and consider approval
2. To receive declarations of interest
3. To approve as a correct record the minutes of the Barrow Parish Council meeting held on 18^h March 2021
4. To adjourn the meeting for a period of public discussion
5. To consider PACT issues (Police and Communities Together)
6. To approve the reviewed Parish Council Schedule of Fixed Assets 2021-22(annual review)
7. To review and approve the Parish Council Risk Assessment Register for 2021-22 (annual review)
8. To review the internal audit process and appoint an Internal Auditor for the financial year end 2020-21 (report attached)
9. **External Audit matters 2020-21:**
 - i. To approve as a correct record the financial statements to 31st March 2021 (attached)
 - ii. To authorise the Chair to sign the Certificate of Exemption - annual return 2020/21 (attached)
 - iii. To authorise the Chair to sign Section 1 - Annual Governance of the annual return 2020/21 (attached)
 - iv. To authorise the Chair to sign Section 2 - Accounting Statements of the annual return 2020/21 (attached)
 - v. To note the Period for Exercise of Public Rights and Publication of Unaudited Annual Governance and Accountability Return from Friday 25 June 2021 to Friday 6 August 2021 (attached)
10. **Employment/Staffing matters 2021:**
 - a. To approve the final salary claim for April-May 2021 following the resignation of the previously employed Clerk Victoira Wilson
 - b. To approve the Employment Contract and starting salary scale point for the Probationary Period of 6 months, in line with SLCC's guidelines following the appointment of Mandy Richardson
 - c. To approve the salary claim for April – March 2021 for Mandy Richardson
11. To consider and approve the contribution to the Lengthsman Scheme for 2021-22 (report attached)
12. To Authorise Accounts, Payments and Receipts & Balances for May 2021 (report attached)
13. To consider a report on meeting the Website Accessibility Standard (report attached)
14. To decide on dates of future meetings and consider invitations to other parties (draft schedule attached)
15. To receive a report on planning applications relating to Barrow since the last meeting, including commercial units at Barrow Brook (report attached)
16. To consider various highway matters, including the response from LCC following the meeting in January 2019 and concerns over the bridge weight restriction on Pendle Hill View
17. To consider the renovation of planting areas at Trafford Gardens
18. To consider and determine the next Barrow Parish Council Newsletter
19. Update on Mulberry Homes
20. Update from David Borland and problems with the illegal removal of with Tree Preservation Orders; Reilly Developments.
21. Update from Rowland Homes on the woodland path and the requested map of the area with the existing allocation of legal responsibilities
22. Any other business.

MEMBERS OF THE PUBLIC ARE ALSO WELCOME TO ATTEND